



## SERVER ASSISTANT JOB POSTING

<b>Position:</b>	<b>Server Assistant</b>	<b>Status:</b>	Part-Time, Non-Exempt
<b>Department:</b>	Stackner Cabaret Restaurant	<b>Annual/Seasonal:</b>	Seasonal
<b>Reports To:</b>	Director of Venue Operations	<b>Start Date:</b>	Week of October 4
<b>To Apply:</b>	<a href="#">Click Here to Apply</a>	<b>Deadline to Apply:</b>	Applications accepted until all shifts filled

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Milwaukee Repertory Theater is currently seeking applicants for **part-time Server Assistants for the 2021/22 Season**. If you are responsible, efficient and a team player, this is the job for you! This position is available for immediate hiring. Interested applicants should apply promptly according to the directions below.

Our mission is to ignite positive change in the cultural, social, and economic vitality of our community by creating world-class theater experiences that entertain, provoke, and inspire meaningful dialogue among an audience representative of Milwaukee's rich diversity. *It is important that our hiring practices reflect this commitment to diversity and we strongly encourage applications from members of underrepresented groups.*

### Position Summary:

Server Assistants are responsible for assisting servers in the dining room. Duties include assisting guests to their tables, taking drink orders, making non-alcoholic drinks, delivering drinks and food, bussing tables, resetting tables and assisting guests in general.

*Other major duties and responsibilities include:*

- Maintains a high standard of organization
- Ensure guests are attended to on a timely basis
- Maintain a high standard of sanitation through proper hand washing and personal hygiene
- Cleans tables properly and makes sure to follow sanitary standards
- Maintain flow of service by delivering drinks and food in a timely fashion
- Assists other service staff when needed throughout the evening
- Maintains a high level of guest service satisfaction
- Maintains a spirit of teamwork through assisting others in need
- Displays calm under pressure
- Ability to multi-task and take direction is a must
- Work as part of a team and uphold the standards of the organization at all times
- General cleaning and maintenance of work areas

### Qualifications:

- High school diploma (or GED)
- Positive, punctual, outgoing and welcoming personality
- Ability to work in an upbeat and often fast-paced environment
- Comfortable receiving feedback and taking direction
- Organizational skills: the ability to multi-task, to remain calm and efficient in a busy work environment and to maintain a high level of attention to detail, all while exhibiting grace and good humor under pressure
- Ability to stand for up to 5 hours at a time and lift up to 25 lbs. unassisted
- This position requires frequent bending and stooping
- Restaurant experience is a plus, *but not required*
- Must be available for weeknight and evening work
- Must be able to work independently and as part of a collective team
- Ability to pass a background check in accordance with state and/or federal laws
- Ability to provide proof of fully vaccinated status before first day of work



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**Compensation, Shift Availability, and Benefits:** Immediate openings in all shifts. Compensation is \$10.50 per hour plus tip outs plus a \$250 signing bonus. Additionally, employees are eligible for comp tickets to our shows and are encouraged to attend.

**About Milwaukee Repertory Theater:** Milwaukee Rep is the largest performing arts organization in Wisconsin welcoming 300,000 people at 700 performances of 15 productions a season at the Patty & Jay Baker Theater Complex featuring three unique performance venues – the Quadracci Powerhouse, Stiemke Studio and Stackner Cabaret. For over six decades, Milwaukee Rep has been a centerpiece of Milwaukee’s vibrant arts and cultural scene with productions ranging from Broadway musicals to Shakespeare to American Classics and New Works that are entertaining, inclusive and impactful. Under the leadership of **Artistic Director Mark Clements** and **Executive Director Chad Bauman**, Milwaukee Rep ignites positive change in the cultural, social and economic vitality of our community by creating world-class theater experiences that entertain, provoke, and inspire meaningful dialogue among an audience representative of Milwaukee’s rich diversity.

**To read more about Milwaukee Repertory Theater, please visit:** [www.MilwaukeeRep.com](http://www.MilwaukeeRep.com)

**To read more about Milwaukee Repertory Theater’s commitment to Equity, Diversity, & Inclusion, including our ED&I Vision of Success, please [Click Here](#)**

### APPLICATION INSTRUCTIONS

Please submit online application and resume (takes less than 3 minutes!) Attn to: Don Parsons, Director of Venue Operations.

[Submit Application Materials Online](#)

**OR join our Job Fair on Thursday, Sept 9 and Friday, Sept 10 from 11am to 6pm at 108 E Wells Street, Quadracci Powerhouse Lobby**

Applications will be accepted on a rolling basis until all shifts are filled, however we are looking to fill positions immediately.

\*Full hyperlink web address (copy and paste into your browser):

<https://recruiting.paylocity.com/recruiting/jobs/Details/699215/Milwaukee-Repertory-Theater-Inc/Server-Assistant>

*Milwaukee Repertory Theater is committed to creating a culturally diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, marital status, national origin, genetics, disability, age, or veteran status.*