



KITCHEN EXPEDITER JOB POSTING

Position:	Kitchen Expediter	Status:	Part-Time, Non-Exempt
Department:	Stackner Cabaret Restaurant	Annual/Seasonal:	Seasonal
Reports To:	Executive Chef	Start Date:	Week of October 4 th
To Apply:	Click Here to Apply	Deadline to Apply:	Applications accepted until all shifts filled

Milwaukee Repertory Theater is currently seeking applicants for **part-time Kitchen Expeditors for the 2021/22 Season**. This position is available for immediate hiring. Interested applicants should apply promptly according to the directions below.

Our mission is to ignite positive change in the cultural, social, and economic vitality of our community by creating world-class theater experiences that entertain, provoke, and inspire meaningful dialogue among an audience representative of Milwaukee's rich diversity. *It is important that our hiring practices reflect this commitment to diversity and we strongly encourage applications from members of underrepresented groups.*

Position Summary:

As an Expediter in the Stackner Cabaret you will be responsible for managing the timely preparation of food. This position also ensures that all food prepared by our cooks has been prepared properly, plated correctly, grouped correctly with other orders from the same table, has been properly garnished and sent to the proper table. The overall tempo of the line is controlled by the Kitchen Expediter. Think of this position as the "conductor" of the line. It is the responsibility of our Kitchen Expediter to ensure the food adheres to individual patrons needs such as dietary restrictions, allergies and other modifications. This person may also act as food runner as needed.

Other major duties and responsibilities include:

- Organize all incoming orders to ensure food goes with the proper corresponding tickets
- Ensure food has been made properly
- Ensure orders are grouped together and that customers receive the right order
- Communicate with cooks, food runners and servers to coordinate various needs
- Ensure cooks are aware of any dietary restrictions
- Communicate with servers about any 86'ed items
- Garnish all dishes properly
- Work positively with all staff members
- Work as part of a team and uphold the standards of the organization at all times
- Ensure that your station is kept clean and organized throughout the course of service
- Close station properly at the end of every shift
- General cleaning and maintenance of work areas

Qualifications:

- Must be able to stand for up to 6 hours at a time and lift up to 25lbs. unassisted
- Must be able to keep calm in high pressure situations
- Must be able to multi-task
- Strong organizational skills
- Must have very strong verbal communication skills
- Must be able to work independently and as part of a team
- Availability to work nights and weekends
- Ability to pass a background check in accordance with state and/or federal laws
- Ability to provide proof of fully vaccinated status before first day of work



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Compensation, Shift Availability, and Benefits: Immediate openings in all shifts. Compensation is \$12.00 per hour plus a \$250 signing bonus. Additionally, employees are eligible for comp tickets to our shows and are encouraged to attend.

About Milwaukee Repertory Theater: Milwaukee Rep is the largest performing arts organization in Wisconsin welcoming 300,000 people at 700 performances of 15 productions a season at the Patty & Jay Baker Theater Complex featuring three unique performance venues – the Quadracci Powerhouse, Stiemke Studio and Stackner Cabaret. For over six decades, Milwaukee Rep has been a centerpiece of Milwaukee’s vibrant arts and cultural scene with productions ranging from Broadway musicals to Shakespeare to American Classics and New Works that are entertaining, inclusive and impactful. Under the leadership of **Artistic Director Mark Clements** and **Executive Director Chad Bauman**, Milwaukee Rep ignites positive change in the cultural, social and economic vitality of our community by creating world-class theater experiences that entertain, provoke, and inspire meaningful dialogue among an audience representative of Milwaukee’s rich diversity.

To read more about Milwaukee Repertory Theater, please visit: www.MilwaukeeRep.com

To read more about Milwaukee Repertory Theater’s commitment to Equity, Diversity, & Inclusion, including our ED&I Vision of Success, please [Click Here](#)

APPLICATION INSTRUCTIONS

Please submit online application and resume (takes less than 3 minutes!) Attn to: Don Parsons, Director of Venue Operations.

[Submit Application Materials Online](#)

OR join our Job Fair on Thursday, Sept 9 and Friday, Sept 10 from 11am to 6pm at 108 E Wells Street, Quadracci Powerhouse Lobby.

Applications will be accepted on a rolling basis until all shifts are filled, however we are looking to fill positions immediately.

*Full hyperlink web address (copy and paste into your browser):

<https://recruiting.paylocity.com/recruiting/jobs/Details/699197/Milwaukee-Repertory-Theater-Inc/Kitchen-Expediter>

Milwaukee Repertory Theater is committed to creating a culturally diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, marital status, national origin, genetics, disability, age, or veteran status.