



Position: **Host**
Department: Stackner
Reports to: Stackner Operations Manager
Status: Part-Time, Seasonal, Non-Exempt
Start Date: Week of August 26

Summary:

Milwaukee Rep has an excellent opportunity for friendly and enthusiastic part-time Hosts for the 2019/20 Season. If you are skilled in customer service and love theater, this is the job for you! Available for immediate hiring, so interested applicants should apply promptly according to the directions below.

Duties and Responsibilities:

Hosts are responsible for the flow of the dining room. Duties include seating tables, managing walk-ins and rotating servers, delivering drinks and food, bussing and flipping tables and directing customers.

- Maintains a high standard of organization. Ensures servers are evenly seated and customers are tended to on a timely basis.
- Maintains a high standard of sanitation through proper hand washing and personal hygiene. Cleans tables properly and makes sure to follow sanitary standards.
- Maintains flow of service by delivering drinks and food in a timely fashion. Assists other service staff when needed throughout the evening.
- Maintains a high level of guest service satisfaction through clearly communicating with all staff and departments, while assessing time constraints. Thoughtfully accommodates reasonable special requests with equal regard to all of our guests' experience. Works in earnest with regard to customer satisfaction.
- Maintains a spirit of teamwork through assisting others in need.
- Displays calm under pressure. Ability to multi-task and take direction is a must.

Qualifications & Skills:

- High school diploma (or GED)
- Positive, punctual, articulate, outgoing, and friendly personality; a sense of humor a plus
- Able to work in an upbeat and often fast-paced environment
- Comfortable receiving feedback and taking direction
- Organizational skills: the ability to multi-task, to remain calm and efficient in a busy work environment, and to maintain a high level of attention to detail
- Ability to stand for long periods of time, up to the duration of a shift
- Restaurant experience is a plus, but not required
- Must be available for weeknight and evening work
- Ability to pass a background check in accordance with state and/or Federal laws

Immediate openings in all shifts. Compensation is \$10 per hour. In addition, employees are eligible for comp tickets to our shows and are encouraged to attend.

To Apply: Send cover letter and resume to Shannon Stich, Stackner Operations Manager at: careers@milwaukeeep.com. Please include "Job Application for:" and the position that you are applying to in the subject line. No phone calls or walk-ins please. Applications will be accepted until positions are filled, however, looking to fill positions immediately.

Milwaukee Repertory Theater is committed to creating a culturally diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, marital status, national origin, genetics, disability, age, or veteran status.