



Position: **Kitchen Expeditor**  
Department: Stackner  
Reports to: Executive Chef  
Status: Part-Time, Seasonal, Non-Exempt  
Start Date: Week of August 26

**Summary:**

Milwaukee Rep has an opening for kitchen expeditors in our Restaurant for the upcoming 2019/20 Season. Available for immediate hiring, so interested applicants should apply promptly according to the directions below.

**Duties and Responsibilities:**

As an Expeditor in the Stackner you will be responsible for ensuring that all food that has been prepared by our cooks has been properly garnished, and sent to the proper table. The over movement of the food after it has been plated is heavily dependent on this position. It is the responsibility of our food Expeditor to ensure the food has been properly prepared and adheres to individual patrons needs "e.g. dietary restrictions, allergies, likes and dislikes etc." This person may also act as food runner as needed.

- Organize all incoming orders to ensure food goes with the proper corresponding tickets
- Ensure food has been made properly
- Ensure orders are grouped together and that customers receive the right order
- Communicate with cooks, food runners and servers to coordinate various needs.
- Ensure cooks are aware of any dietary restrictions
- Communicate with servers about any 86'ed items
- Garnish all dishes properly
- Work positively with all staff members
- Ensure that your station is kept clean and organized throughout the course of service
- Close station properly at the end of every shift

**Qualifications & Skills:**

- Must be able to stand for long periods of time
- Must be able to keep calm in high pressure situations
- Must be able to multi-task
- Must have GREAT verbal communication skills
- Must be able to work positively with all staff members
- Must be able to work independently
- Availability to work nights and weekends
- Ability to pass a background check in accordance with state and/or Federal laws

Immediate openings in all shifts. Compensation is \$10 per hour. In addition, employees are eligible for comp tickets to our shows and are encouraged to attend.

**To Apply:** Send cover letter and resume to Shannon Stich, Stackner Operations Manager at: [careers@milwaukee.com](mailto:careers@milwaukee.com). Please include "Job Application for:" and the position that you are applying to in the subject line. No phone calls or walk-ins please. Applications will be accepted until positions are filled, however, looking to fill positions immediately.

*Milwaukee Repertory Theater is committed to creating a culturally diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, marital status, national origin, genetics, disability, age, or veteran status.*